

## Submission Guidelines: June 2020-December 2021 Programming

Please attach all text in PDF format. Images should be JPEG format. Send all materials to [fortgallery@hotmail.com](mailto:fortgallery@hotmail.com)

### 1. Exhibition Proposal:

Max 1 page in PDF format. Please include: name, e-mail, address, phone number of primary contact. Describe the exhibition including a title. What kind of work do you propose to exhibit? Who will be involved? Why is your project relevant to the Langley/Fort Langley communities? Do you have any special installation requirements? Do you have any suggestions for community engagement or workshops related to the exhibition? Sketches or renderings are welcome and encouraged (additional pages may be attached), especially for installation-based projects. Please refer to the floor plan. Please specify any dates June 2020-December 2021 when your work is unavailable for exhibition.

### 2. Artist Information:

For each artist participating please include in PDF format  
Max 1 page CV  
Max 100 word bio  
Link to website

### 3. Images:

10-15 images in JPEG format of the work you intend to exhibit OR work that is relevant to your proposal. Please ensure that image resolution is adequate (1-2MB files). Please label files 01\_FirstInitial\_LastName eg. 01\_J\_Smith, 02\_J\_Smith, 03\_J\_Smith... 15\_J\_Smith  
For time-based work please provide a link to online video (YouTube, Vimeo etc.) Max 5 mins

### 4. Image List:

Image list must be numbered corresponding to image files and include the following information:  
Artist's name  
Title  
Medium  
Dimensions (or duration for time-based work)  
Year produced  
Description or further information (if necessary)

Incomplete applications will not be considered.